



Date Last reviewed	December 12, 2019
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- f) Flights that are less than 1.9 kilometers from the heliports at the Children's Hospital and the Foothills Hospital unless the pilot has obtained a Special Flight Operations Certificate (SFOC) issued by Transport Canada with respect to this particular flight.
- 6) All flights must have a pilot-in-command and a visual observer.
- 7) UAV's can only be flown during the daylight – starting 30 minutes after sunrise and stopping 30 minutes before sunset.
- 8) Departments are responsible to contact:
  - a) Conference and Events Management to ensure that the date, time and location of filming does not conflict with any other use of the outdoor area.
  - b) Project Management Office in Facilities Development if the UAV will be operating within the vicinity of any buildings under construction or crane towers.
- 9) Departments/pilots must complete the items indicated in the **Flight Procedures** section of this document.
- 10)

### All other indoor areas

- 1) UAV's can be used within UCalgary buildings under the following conditions:
  - a) Use is **restricted** to UCalgary research purposes only.
  - b) Research is being conducted by UCalgary academic staff members, employees and/or students.
  - c) The area is appropriate for UAV flight use and items that can be easily damaged have been removed.
  - d) The area is appropriately locked/cordoned off to ensur



**REPORTING REQUIREMENTS:**

5) Pilots are responsible to report all accidents/incidents/injuries to Campus Security immediately at 403-220-5333.

**FOOTAGE:**

- 6) The collection, use and ownership of footage will be addressed in the agreement.
- 7) The vendor will not film anyone in the video even if people are simply in the background/walking across campus. Department is required to review the footage to ensure no University academic staff members, employees, students, visitors, etc. are in the video.